

REMEMBER TO RENEW YOUR CMCA MEMBERSHIP FOR 2009!

The membership form is available on the CMCA website at <http://www.cmca.gen.co.us/>.
Click on "Events".

Membership entitles you to a whole world of information sharing, networking and helpful,
and fun professional folk!

Download the form, include your membership fee and mail it today!

For additional information, contact Pam Schilling at pams@basalt.net; or 970-927-4701.



2009 – 2010 CMCA GOALS

Kathryn Young, President
Sally Misare, Vice-President



1. Continue expanding educational opportunities to Municipal Clerks by:
 - a. Examining ways to link members to new or alternative training opportunities
 - b. Exploring and gathering information about the use of webinars and on-line courses for training
2. Continue developing a strong relationship with IIMC through communication with the Board and Executive Director and participation on committees.
3. Continue working through and with the IIMC Board and Executive Director to improve the education guidelines to:
 - a. Improve and expedite the certification process
 - b. Increase certification points for all CMCA education programs
4. Establish an Ad-Hoc Committee to review and revise the CMCA By-Laws.
5. Accurately delineate all policies, procedures, duties and responsibilities of the CMCA Handbook for all Board positions and committees; codify the Handbook.
6. Upgrade the CMCA website and establish a marketing plan to finance the upgrade.
7. Establish a Course Review Committee to write course descriptions for all CMCA education courses to submit to IIMC for pre-approval process.

2009–2010 GOALS - WORK PLAN

GOAL 1: Continue expanding educational opportunities to Municipal Clerks

- a. Examine ways to link members to new or alternative training opportunities
- b. Explore and gather information about the use of webinars and on-line courses for training

<u>Responsible</u>	<u>Completion Date</u>
Board	Ongoing
Education Committee	
Institute Director	

GOAL 2: Continue developing a strong relationship with IIMC through communication with the Board and Executive Director and participation on committees.

<u>Responsible</u>	<u>Completion Date</u>
Board	Ongoing
IIMC Liaisons	
General Membership	

GOAL 3: Continue working through and with the IIMC Board and Executive Director to improve the education guidelines:

- c. Improve and expedite the certification process
- d. Increase certification points for all CMCA education programs

<u>Responsible</u>	<u>Completion Date</u>
Board	December 2009
Education Committee	and Ongoing
Institute Director	
IIMC Liaisons	

GOAL 4: Establish an Ad-Hoc Committee to review and revise the CMCA By-Laws

<u>Responsible</u>	<u>Completion Date</u>
President	August 2009
(Ad-Hoc Committee: Becky Walker, Sally Misare, Amy Phillips, Nancy Vincent, Cindy Morse)	

GOAL 5: Accurately delineate all policies, procedures, duties and responsibilities of the CMCA Handbook for all Board positions and committees; codify the Handbook

<u>Responsible</u>	<u>Completion Date</u>
Director's	October 2009
Committee Chairs/Co-Chairs	and Ongoing

GOAL 6: Upgrade the CMCA website and establish a marketing plan to finance the upgrade

<u>Responsible</u>	<u>Completion Date</u>
Website Committee	August 2009
Ways and Means Committee	and Ongoing

GOAL 7: Establish a Course Review Committee to write course descriptions for all CMCA education courses to submit to IIMC for pre-approval process

<u>Responsible</u>	<u>Completion Date</u>
Education Committee	August 2009
(Course Review Committee: Cheryl Aragon, Nancy Varra, Kathryn Young, Becky Walker, Susan Phillips, Sally Misare, Betsy Holder, Stephanie Tuin)	