



**Colorado Municipal Clerks Association
Executive Board
Telephone Meeting
Wednesday, May 16, 2007
3:30 pm
MINUTES**

1. Call to Order

President Susan Phillips called the meeting to order at 3:37pm

2. Introduction of Executive Board and Roll Call

Board Members present were President Susan Phillips, CMC (Greenwood Village); Secretary Jay Brunvand, CMC (Minturn); Director MJ Schillaci, CMC (Telluride); Treasurer Linda Smith, CMC (Cortez) and Director Gina Dutcher, CMC (Pueblo). *(Note: Past President Nancy Vincent, MMC (Thornton) and Vice President Becky Walker, CMC (Canon City) were not available for the teleconference.)*

3. Request by Region VIII for donation of \$100 to MCEF

President Phillips stated that she had received a letter from the Region VIII Directors requesting State Associations to donate \$100 to MCEF and outlined the benefits of this educational fund. The letter was entered into the record and is attached herewith.

Director Gina Dutche asked if this was a problem for our organization and if more had been asked for? This is the extent of the request.

Treasurer Linda Smith stated that the CMCA budget includes \$100 annually for this but it has never been requested.

Motion by Director Gina Dutcher (Pueblo), second by Director MJ Schillaci (Telluride), to approve the Request by Region VIII for donation of \$100 to MCEF as presented; all voted in favor. *(Note: Past President Nancy Vincent, MMC (Thornton) and Vice President Becky Walker, CMC (Canon City) were not available for the teleconference.)*

Treasurer Linda Smith will proceed with issuing the check using the referenced letter as backup for the check.

4. Other Business

Treasurer Linda Smith stated we did not have any applicants for the \$2,000.00 IIMC Scholarship for CMCA members to attend the 2007 IIMC National Conference (St Louis, LA). President Susan Phillips felt we should not use the money for other scholarships. Secretary Jay Brunvand recommended this amount be rolled over to make 2008's scholarship for the IIMC Annual Conference a total of \$4,000.00.

Treasurer Linda Smith stated we did not need to decide this now, however, because she would not be at the CML Annual Conference CMCA Business Meeting, felt it was important to note for the record.

President Susan Phillips requested this be placed on the June CML Business Meeting agenda for discussion with the membership.

Treasurer Linda Smith provided a breakdown of the funds budgeted for each of the scholarship programs as follows:

\$7,000 for general scholarships
2,000 for IIMC
3,000 for Region VIII Meeting
1,000 for Jean Rogers
500 donated from Colorado Code Publishers
934 from silent auction proceeds last year
\$14,434

5. Adjournment

In that there were no further items of business to discuss the meeting stood adjourned at 3:47pm.

Respectfully submitted and approved on _____

Jay Brunvand, CMC
Town of Minturn
CMCA Secretary

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